

**Developmental Disability Services of Jackson County ~ eitas
 Planning & Services Committee Meeting
 June 15, 2011**

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Program Update Support Specialists</p>	<p>Tammy Kemp, John Humphrey and Tammy Flores, Board Members. Absent: Robbie Makinen, Betty Sharp and Barbara Winkler. Nancy Nicolaus, Amanda George, Earlene Clayton, Jake Jacobs and Kathleen Ganaden, Staff. Guest: Bob Adams.</p> <p>Tammy Kemp, Planning and Services Committee Member called the meeting to order at 6:41PM at the Administrative offices of Developmental Disability Services of Jackson County, 8511 Hillcrest, Kansas City, Missouri.</p> <p>Nancy Nicolaus, Support Specialist Supervisor made her monthly report before the committee by sharing that in May the special Gentle Teaching program titled "Gentleness and the Bottom Line" was a great success. Special guests and Gentle Teaching trainers; Cam Dore, a provider from British Columbia and John Williams, a provider from Michigan supported Dr. John McGee in presenting the program. In attendance were several members of the Missouri Association of County Disability Services (MACDDS) and provider directors. Discussion of the first day targeted how Gentle Teaching can help agencies improved their costs and reduce turnover. The next two days were devoted to the Gentle Teaching mentor network and last day to the eitas Service Coordination staff. A lot of positive feedback was received from many in attendance.</p> <p>This past month Ms. Nicolaus shared that she has gotten back into implementing some of our Quality Enhancement tools by beginning with developing a</p>	<p style="text-align: center;">Information</p>

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<p style="text-align: center;">Program Update Support Specialists Continued</p>	<p>procedure and formats for eitas staff to have empowered teams. Ms. Nicolaus explained that a “chartered workgroup” is a quality enhancement tool that empowers teams, flattens the organizational structure and increases participation. Charters define the scope, outcomes and outputs of a workgroup that are approved in advance by the Executive Director.</p> <p>When asked what type of work groups does eitas now have Ms. Nicolaus responded accordingly:</p> <ul style="list-style-type: none"> • Let’s Be Friends • Qualified Developmental Disability Professional (QDDP) Support Group • Service Monitoring • Client Rights Training • Employment Development <p style="padding-left: 40px;">Ms. Nicolaus elaborated on this workgroup that focuses on the development of customized employment.</p> <p style="padding-left: 40px;">In response to a series of questions about “what is success” Ms. Nicolaus indicated that in a person centered approach success is defined by the person seeking employment. This workgroup supports people having a job they want and choices; and supports helping people get out of poverty.</p> <ul style="list-style-type: none"> • Basic Assurances <p style="padding-left: 40px;">This workgroup is being co-facilitated by Ms. Nicolaus and Amanda George. This is a method to organize for a self-assessment of eitas using the 23 indicators from the Council on Quality & Leadership (CQL) Basic</p>	<p style="text-align: center;">nformation</p>

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<p style="text-align: center;">Program Update Support Specialists Continued</p>	<p>Assurance certification. As we work through this process eitas will determine if we will seek CQL certification. A Memorandum of Understanding between CQL and the Missouri Department of Mental Health (DMH) is needed that would affirm that this certification process would satisfy the DMH requirement for providers, now that eitas is subject as a contract Targeted Case Management (TCM) provider.</p> <p>Mr. Jacobs interjected that eitas has to be an accredited organization to provide Service Coordination, and even though eitas is not that now we are working on the process and that is acceptable to the State.</p> <p>Continuing Mr. Jacobs shared that the employment initiative is really new on a state level. They have not really focused much on employment through the DMH. Yes, there is DESE (Department of Elementary and Secondary Educations -Missouri) which is the workshop funding on a state level, but the Department of Mental Health (DMH) really hasn't focused much on employment until the past 7-8 months they have gotten some programs running and there is a directive titled "Employment First". The main focus is transitioning young adults into the workforce after they graduate. This is a trend being seen nationally.</p> <p>It should be noted that the new Partnership for Hope Waiver has funding available for career development and job coaching going beyond what</p>	<p style="text-align: center;">Information</p>

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<p style="text-align: center;">Program Update Service Coordination Continued</p>	<ul style="list-style-type: none"> • Field Trainer: Amanda George will be sharing information about this new position <p>Service Coordinators have been working on logging and billing issues. Accounting is billing Medicaid for some past services.</p> <p>In closing, Mr. Jacobs stated that eitas is currently providing Service Coordination to about 914 individuals (April-830). In April of 2011 there were 303 individuals on the wait list. As of this date, there are 101 individuals assigned to Service Coordinators and who will be taken off the list in the months to come. This leaves 143 individuals to be assigned.</p> <p>Amanda George, Training Supervisor, opened her department report by sharing that to date 771 individuals have taken basic training classes through eitas in 2011. Of that total, 687 individuals were non-eitas employees.</p> <p>Aniko Adany, Service Coordinator has been promoted to Field Trainer in the Service Coordination department. The Field Trainer position works with Mrs. George in providing training for Service Coordinators in the field and in-house.</p> <p>The training department has been focusing on Service Coordination training involving career development for people eitas supports. On June 29 eitas will</p>	<p style="text-align: center;">Information</p>

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<p>Old Business Continued</p>	<p>Mr. Jacobs discussed the documents giving an explanation of the shortfall issue and stating that funding the shortfall would set a precedent similar to one the Board set in 1995 by helping make up a shortfall in DMH funding for Medicaid services. By agreeing to fund the state’s responsibility of the Medicaid match for certain individuals, that commitment has grown from \$220,000 in 1995 to \$2 million at present.</p> <p>Other issues mentioned:</p> <ul style="list-style-type: none"> • The eitas Board approved in December 2010 at the 2011 budget meeting not to make up any shortfalls the residential and day program providers experienced due to the 2% rate cut by the state and that members would address the possible DESE shortfall to workshops late in the year when a clear idea of the amount was know. • Only three of the workshops have requested funding from eitas to make up for their shortfall. What if all Jackson County workshops request it and what would that cost to eitas be? • Eitas does not have an extra \$112,000 in the budget for 2011, and in fact has a loss for year, as planned. • The three workshops requesting the shortfall funding are all making a profit according to their latest financial reports. • Funding policies have always stated eitas will not supplant state and federal funding. 	<p>Information</p>

