

Developmental Disability Services of Jackson County ~ eitas  
**Board of Director's Meeting**  
 September 27, 2011

Topic/Issue	Minutes	Summary of Action Taken or Pending
<b>Attendance</b>	Mark McCaskill, Tammy Flores, Tammy Kemp, John Humphrey and Barbara Winkler. Betty Sharp, Anita Parran, Don Saxton and Robbie Makinen, Absent. Jake Jacobs, Earlene Clayton, Kathy Marlatt and Kathleen Ganaden, Staff. Guests: Sharon Higney, Aaron Martin, Stan Shurmantine, Brian Hogan, Ken Slagle and Rebecca Case.	Information
<b>Call to Order</b>	Barbara Winkler, Board President called the meeting to order at 6:01 PM at the Training Center of Developmental Disability Services of Jackson County – eitas, 8508 Hillcrest, Suite 300, Kansas City, Missouri.	<b>Motion:</b> Tammy Kemp moved and John Humphreys seconded a motion to approve the June 28 and July 26, 2011 Board meeting minutes as presented.
<b>Meeting Minutes</b>	<b>Motion:</b> Tammy Kemp moved and John Humphreys seconded a motion to approve the June 28 and July 26, 2011 Board meeting minutes as presented. <b>Motion Carried.</b>	<b>Motion Carried.</b>
<b>Treasurer's Report for June, July and August of 2011</b>	Mark McCaskill, Member presented the Treasurer's Report as Anita Parran, Board Treasurer was absent. Mr. McCaskill shared that the Finance Committee had met earlier in the evening and reviewed primarily the highlights of the August 2011 financial statements and some of June and July.  Mr. McCaskill opened his report by sharing that at the end of August total operating cash and investments were about \$8.4M. Subsequent to the August financial statements, a \$2M FHLB bond was purchased on September 15, 2011.  Looking at the Operating Budget for August shows that eitas is actually ahead of	

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<p><b>Treasurer's Report for June, July and August of 2011 Continued</b></p>	<p>where it was anticipated. The YTD net loss at the end of August was &lt;\$485,619&gt; as compared to about \$900,000. A lot of that has to do with operating revenues and expenses were reduced to the fact that the Service Coordination revenues were based on a larger Service Coordination staff that has yet to be attained.</p> <p>For July 2011 one of the highlights had to do with re-classification to Service Coordination from Administrative and Training to properly reporting Service Coordination expenses. This had a lot to do with a software system being able to drop it in the right place. Individual line items were adjusted.</p> <p>For June 2011, Mr. McCaskill highlighted Nova's Note Receivable and noted that 1/10th of the note was forgiven and written off in June as provided by the promissory note. The note dictates that as long as Nova remains at that location for ten years; providing services for individuals with developmental disabilities, 1/10<sup>th</sup> or \$63,918 will be written off yearly. This concluded Mr. McCaskill's report.</p> <p>Barbara Winkler asked if there was a motion. <b>Motion:</b> Tammy Flores moved and Tammy Kemp seconded a motion to approve the June, July and August 2011 unaudited financials as presented.  <b>Motion Carried.</b></p>	<p style="text-align: center;">Information</p> <p style="text-align: center;"><b>Motion:</b>        Tammy Flores moved and Tammy Kemp seconded a motion to approve the June, July and August 2011 unaudited financials as presented.  <b>Motion Carried.</b></p> <p style="text-align: center;"><b>Motion:</b>        Tammy Flores moved and Tammy Kemp seconded a motion to approve the June, July and August 2011 unaudited financials as presented.  <b>Motion Carried.</b></p>

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<p><b>Agency Presentation                      Community of the                      Good Shepherd</b></p>	<p>Sharon Higney, Executive Director for Community of the Good Shepherd (CGS) opened her report to the Board by sharing that CGS is a residential and adult day program for individuals with developmental disabilities. CGS began providing services in 1967 to men in the Kansas City area and was housed in the old "Queen of the World" hospital and staffed by the Little Brothers of the Good Shepherd. It was an institutional setting where individual's bedrooms were in wards. In 1990 CGS moved to its present location on James A. Reed Road supporting 30 adult men in four group homes.</p> <p>Since that time CGS has expanded its residential services to six group homes, seven ISL's and an Adult Day Program. Currently 56 individuals are being supported in the residential program and 34 in the day program. The move to the group home provided a home like setting where individuals who reside there could enjoy a family like atmosphere. During the day the individuals are competitively employed, work at workshops or attend day programs. In 2005 services were expanded to include women for the first time. CGS currently supports eleven women at various locations throughout the city.</p> <p>Continuing, Ms. Higney shared that CGS has a very diverse staff and with the help of the philosophy of Gentle Teaching they were able to become a cultural that accepts all individuals as a loving human being. This type of cultural provides a safe environment for the people CGS supports.</p> <p>CGS has dreams and one dream is to garden on the acreage purchased in 2005.</p>	<p style="text-align: center;">Information</p>







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<p style="text-align: center;"><b>New Business</b>  <b>Review of Funding</b>  <b>Applications for 2012</b></p>	<p>and what level of expenditures they had of eitas funding over the past three years. Eitas also looked at any problems or complaints with agencies, and if there were any service issues being reviewed by the DMH Kansas City Regional Office.</p> <p>Jake Jacobs, Executive Director presented each of the 22 providers submitting one or more funding requests for 2012. During the presentation members of the Board asked questions and/or made positive or negative comments pertaining to each request presented.</p> <p>At the conclusion of the presentation, John Humphreys, Board Member commented that he trusted Mr. Jacobs evaluations explicitly and as they have had detailed discussions about how it is you come to your determinations and if you say Resource for Human Development (RHD) seems to be a viable service provider that is going to add a necessary viable service to our community I would be in favor of supporting it at the level you recommended. I would like them (RHD) to come in and give us a presentation in October. <b>Motion:</b> That being said I would move that we fund the providers as we have detailed in the report. Tammy Kemp, Member seconded the motion. <b>Motion Carried.</b></p> <p>Tammy Flores, Member objected to the motion and noted that RHD is a new provider and felt they should be present at this evening's meeting. She would like to hold off approval until RHD presents at the October meeting.</p>	<p style="text-align: center;">Information</p> <p style="text-align: center;"><b>Motion:</b>                  That being said I would move that we fund the providers as we have detailed in the report. Tammy Kemp, Member seconded the motion.  <b>Motion Carried.</b></p>

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<p style="text-align: center;"><b>New Business</b>  <b>Review of Funding Applications for 2012</b></p>	<p>Mr. Humphreys then asked if he could <b>modify his motion</b> to “include all except the two RHD programs” which is contingent upon RHD coming and talking about their programs. <b>Motion Modified:</b> That being said I would move that we fund the providers as we have detailed in the report, to include all except the two RHD programs which is contingent upon them coming and talking about their programs. Tammy Kemp, Member seconded the modified motion. <b>Motion Carried.</b></p> <p>Mr. Jacobs reminded members that when a vote on appropriations is being considered it has to be a roll call vote. Barbara Winkler asked if there was any additional discussion. There was none. A roll call vote of members was then taken.</p> <table border="0" style="width: 100%;"> <tr> <td>▪ John Humphreys</td> <td>Yea</td> <td>▪ Tammy Kemp</td> <td>Yea</td> </tr> <tr> <td>▪ Tammy Flores</td> <td>Yea</td> <td>▪ Mark McCaskill</td> <td>Yea</td> </tr> <tr> <td>▪ Barbara Winkler</td> <td>Yea</td> <td></td> <td></td> </tr> </table> <p>With the exception of one contingency, all appropriations for 2012 have been approved.</p> <p><i>It should be noted that these grant recommendations are initial ones only and could change once the projected operating costs for the entire organization are developed. A draft budget of funding recommendations along with operating costs will be presented to the Board at the October meeting.</i></p>	▪ John Humphreys	Yea	▪ Tammy Kemp	Yea	▪ Tammy Flores	Yea	▪ Mark McCaskill	Yea	▪ Barbara Winkler	Yea			<p style="text-align: center;">Information</p> <p style="text-align: center;"><b>Motion Modified:</b>                  That being said I would move that we fund the providers as we have detailed in the report, to include all except the two RHD programs which is contingent upon them coming and talking about their programs. Tammy Kemp, Member seconded the modified motion. <b>Motion Carried.</b></p>
▪ John Humphreys	Yea	▪ Tammy Kemp	Yea											
▪ Tammy Flores	Yea	▪ Mark McCaskill	Yea											
▪ Barbara Winkler	Yea													

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<p style="text-align: center;"><b>New Business                      Review of Funding                      Applications for 2012</b></p>	<p style="text-align: center;"><b><u>2012 Funding Requests</u></b></p> <p><u>Vocational Services:</u></p> <ol style="list-style-type: none"> <li>1. ACED (Adult Continuing Education for Persons with Developmental Disabilities) – UMKC                      Requested Funding Amount: \$217,646                      Approved Funding Amount: \$217,646</li> <li>2. Alphapointe Association for the Blind                      Requested Funding Amount: \$140,000                      Approved Funding Amount: \$105,000</li> <li>3. Blue Valley Industries                      Requested Funding Amount: \$304,949                      Approved Funding Amount: \$304,949</li> <li>4. Developing Potential, Inc.                      Customized Employment Program (New Program)                      Requested Funding Amount: \$50,000                      Approved Funding Amount: \$50,000</li> <li>5. EXCEL Program (Expanding College for Exceptional Learners)                      Requested Funding Amount: \$25,000                      Approved Funding Amount: \$15,000</li> </ol>	<p style="text-align: center;">Information</p>

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<p style="text-align: center;"><b>New Business                      Review of Funding                      Applications for 2012</b></p>	<p>6. Helping Hands of Goodwill – Kansas City                      Requested Funding Amount: \$42,779                      Approved Funding Amount: \$42,77</p> <p>7. Jewish Vocational Services                      Requested Funding Amount: \$45,000                        Approved Funding Amount: \$45,000</p> <p>8. JobOne, Inc.                      Requested Funding Amount: \$1,017,360                      Approved Funding Amount: \$1,017,360                      JobConnect                      Requested Funding Amount: \$54,066                      Approved Funding Amount: \$54,066</p> <p>9. Mattie Rhodes Center                      Requested Funding Amount: \$122,191                      Approved Funding Amount: \$122,191</p> <p>10. The Rehabilitation Institute                      Requested Funding Amount: \$460,220                      Approved Funding Amount: \$460,220</p>	<p style="text-align: center;">Information</p>

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<p style="text-align: center;"><b>New Business</b>  <b>Review of Funding</b>  <b>Applications for 2012</b></p>	<p>11. Southeast Enterprises                      Requested Funding Amount: \$447,590                      Approved Funding Amount: \$447,590</p> <p><u>Residential/Community Living Services</u></p> <p>12. Center for Developmental Disabilities                      Requested Funding Amount: \$37,350                      Approved Funding Amount: \$37,350</p> <p>13. Community of the Good Shepherd                      Requested Funding Amount: \$129,240                      Approved Funding Amount \$81,800</p> <p>14. Kansas City Parks and Recreation                      KC Access to Recreation Project                      Requested Funding Amount: \$62,850                      Approved Funding Amount: \$55,350</p> <p>15. Resources for Human Development                      Residential Services – Companion Model                      Requested Funding Amount: \$7,310                      Approved Funding Amount: Contingent Upon October Presentation</p>	<p style="text-align: center;">Information</p>

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<p style="text-align: center;"><b>New Business                      Review of Funding                      Applications for 2012</b></p>	<p>16. Special Neighbors, Inc.                      Requested Funding Amount: \$72,033                      Approved Funding Amount: \$72,033</p> <p>17. Truman Neurological Center (TNC Community)                      Requested Funding Amount: \$82,875                      Approved Funding Amount: \$81,956</p> <p>18. United Cerebral Palsy – Open Options                      Requested Funding Amount: \$125,828                      Approved Funding Amount: \$59,188</p> <p><u>Day Habilitation Services</u></p> <p>19. Developing Potential, Inc.                      Requested Funding Amount: \$399,722                      Approved Funding Amount: \$399,722</p> <p>20. Jackson County Parks &amp; Recreation – Special Population Services                      Requested Funding Amount: \$234,200                      Approved Funding Amount: \$234,000</p>	<p style="text-align: center;">Information</p>

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<p style="text-align: center;"><b>New Business                      Review of Funding                      Applications for 2012</b></p>	<p>21. Rainbow Center                      Requested Funding Amount: \$340,000                      Approved Funding Amount: \$325,000</p> <p>22. Resources for Human Development                      Art Studio Program                      Requested Funding Amount: \$145,092                      Approved Funding Amount: Contingent Upon October Presentation</p> <p><u>Early Intervention Services:</u></p> <p>23. Children's Center for Visually Impaired                      Requested Funding Amount: \$556,474                      Approved Funding Amount: \$50,000</p> <p>24. Children's Therapeutic Learning Center                      Requested Funding Amount: \$34,740                      Approved Funding Amount: \$25,000</p>	<p style="text-align: center;">Information</p>

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<p><b>New Business</b>  <b>Review of Funding Applications for 2012</b></p>	<p>Following the roll call vote members of the Board thanked Mr. Jacobs for his very thorough and exhaustive summaries pertaining to the 2012 funding requests. Mr. Jacobs thanked the members and reported that there was even more material available if members would like to review it. It was noted that the majority of providers do a good job in filling out their applications and we probably need to tweak it again next year to smooth some things over and clarify some things for people because although the majority of the applications included some detail about what line items they were asking for and what they were going to pay for out of those line items not everyone did that and we had to request detailed synopsis of the line items if not included in their application.</p> <p>John Humphreys thanked the providers in the audience who took the time to attend this evenings meeting.</p>	<p style="text-align: center;">Information</p>
<p><b>Old Business</b></p>	<p>None.</p>	
<p><b>Public Comment</b></p>	<p>None.</p>	
<p><b>Adjournment</b></p>	<p>There being no further business the meeting was adjourned at 7:30 PM</p> <p>Respectfully submitted,</p> <p>Betty Sharp, Board Secretary</p>	

